Sales and Use Tax (RTA)

How are RTA consumer use and retailer's use taxes filed?

The Rural Transportation Authority encompasses only specific districts within Colorado not all RTA districts have a use tax. The RTA retailer's use tax is reported on Form DR 0173 Retailer's Use Tax Return within columns specifically designated for the RTA district. The RTA consumer use tax is reported on Form DR 0251 RTA Consumer Use Tax Return and Instructions which is used exclusively for RTA collection.

See publication <u>DRP 1002 Colorado Sales and Use Tax Rates</u> for both the tax rates and boundaries of the RTA tax.

Consumer Use Tax:

Businesses located in an RTA district filing consumer use tax must use Form DR 0251 "RTA Consumer Use Tax Return and Instructions" used exclusively for RTA collection. An established business filing use tax will receive a pre-printed DR 0252 with the parent account number and the DR 0251 with pre-printed account number and 4-digit branch number on the form. The name of the RTA district is pre-printed above the column on the form. DO NOT REPORT THE RTA ON THE DR 0252 "CONSUMER USE TAX RETURN."

If a business is located within an RTA district a separate branch number is assigned for each special district. The business will need to file a separate RTA Consumer Use Tax Return (DR 0251) for each location.

Retailer's Use Tax:

If an out-of-state business is filing retailer's use tax the Form DR 0173 "Retailer's Use Tax Return" is filed. The return consists of three (3) pages to accommodate both Pikes Peak and Roaring Fork RTA areas.

Page one of the return with have an account number ending with 0000. The RTA column will be marked out, so a business will not be able to report taxes in that column. Use taxes will be in reported in the columns labeled BD, FD, CD, RTD and State.

The account number ending with 000X (X is a pre-printed number) will be on the second page of the return. The first column will be labeled Pikes Peak RTA. All other columns will be marked out. ONLY Pikes Peak RTA use tax is to be reported on the second page.

The account number ending with 000Y (Y is a different pre-printed number) with be on the third page of the return. The first column will be labeled Roaring Fork RTA. All other columns will be marked out. ONLY Roaring Fork RTA use tax is reported on this page of the return.

For the retailer's use tax return all three pages must be filled out and remitted to the state. If the business has no use tax to report then the return must be filed with zero(s) on every line in the RTA column. The returns are due the 20th of the month following the filing period.

All 3 pages of the return will automatically be sent to the business unless that business notifies the Department of Revenue that they do not expect any sales in one or both of the RTA districts, and are thereby not liable for Colorado Retailer's Use Tax in the RTA district.